

Course #: ACCT 4100-02	Instructor: Todd R. Hess, CPA, MAcc
Course Title: Auditing I - 27316	Office: Room 133, Udvar-Hazy Bldg.
Credit Hours: 3 semester hours	Phone: 435-879-4343
Meeting time: TR, 10:30 am to 11:45 am	Email: thess@dixie.edu
Location: Hazy 219	Office Hours: MW 9:00-10:30 am, TR 12:00-1:00 pm
Term: Spring 2015	and by appointment (appointments are encouraged)

REQUIRED TEXT:

Auditing and Assurance Services – 15th Edition – Arens/Elder/Beasley

COURSE DESCRIPTION:

Study of auditing standards, internal accounting, control systems, compliance and substantive audit procedures applied to accounts and transaction cycles, and audit reports. Review of the auditing concepts of materiality and risk, types of evidence and documentation, and an introduction to the ethical and legal responsibilities of the Certified Public Accountant.

Prerequisites: ACCT 3020 and advanced standing in the business baccalaureate program. For those students pursuing a MAcc degree, Auditing II is a course requirement for most graduate programs.

COURSE OBJECTIVES: *Students successfully completing this course will be able to:*

- (1) Describe auditing and assurance services and distinguish audit services from other assurance and non-assurance services provided by CPA's. (SLO-1)
- (2) Describe the nature of CPA firms and the role of the PCAOB and SEC, along with the effects of the Sarbanes-Oxley Act on the CPA profession. (SLO-1)
- (3) Describe the parts of the standard unqualified audit report and the conditions required to issue the standard unqualified audit report. Identify the types of audit reports that can be issued when an unqualified opinion is not justified. (SLO-1, SLO-2, SLO-3, SLO-4)
- (4) Explain the importance of ethical conduct in the accounting profession. Distinguish ethical from unethical behavior in personal and professional contexts. Describe the enforcement mechanisms. (SLO-1, SLO-2, SLO-3, SLO-4)
- (5) Understand the litigious environment in which CPA's practice. Describe what the profession and the individual CPA can do, and what is being done to reduce the threat of litigation. (SLO-1, SLO-2)
- (6) Explain the objectives of conducting an audit. Distinguish management's responsibility for the financial statements and internal control from the auditor's responsibility for verifying the financial statements and effectiveness of internal control. (SLO-1, SLO-2, SLO-3, SLO-4)
- (7) Identify different types of audit evidence and contrast audit evidence with evidence used by other professions. Understand the purposes of audit documentation and describe how technology affects audit evidence and audit documentation. (SLO-1, SLO-2, SLO-3)
- (8) Assess client business risk and discuss why adequate audit planning is essential. Understand the purposes of analytical procedures and the timing of each purpose. (SLO-1, SLO-2, SLO-3)
- (9) Discuss how materiality and risk are related and integrated into the audit process. (SLO-1, SLO-2, SLO-3)
- (10) Describe the three primary objectives of effective internal control. Understand the process of evaluating, designing, performing and reporting tests of internal control. (SLO-1, SLO-2, SLO-3)
- (11) Design and perform the steps in the evidence-accumulation segment of the audit, and integrate the audit evidence gathered and evaluate the overall audit results. (SLO-1, SLO-2, SLO-3)
- (12) Understand the level of assurance and evidence requirements for review and compilation services. (SLO-1)



TEXT READING:

Reading and comprehending the text and other assigned reading is crucial for understanding the concepts presented in this course. You are expected to read the chapters and other reading material that will be discussed in class **prior** to the lecture. I present the lectures under the assumption that you have already read the assigned material. **Exam questions will be taken from a test bank of questions related to the material covered in the text. Discussion Questions assignments will also be used to ensure that the reading assignments are being completed!**

LECTURES/DISCUSSIONS:

Lectures and discussions will be offered for each chapter as outlined in the “Schedule & Assignments” section of the syllabus. The lectures and discussions serve to review the subject matter briefly and to bring real-time application and experience into the class. The goal is to extend the class beyond the reading and into the current profession. **Lectures will evolve into discussions and your participation is expected!**

DISCUSSION QUESTIONS AND IN-CLASS ASSIGNMENTS:

Discussion questions and in-class assignments will be given for each chapter in order to stimulate discussion in class and to provide you with opportunities to work with others to solve complex problems and gain insight into the way things work in the auditing profession. **Teamwork on the assignments is encouraged.** These assignments will provide a way for you to receive additional instruction from each other and the instructor and will provide you opportunities to learn through teaching and guiding each other through the process of solving problems. **Points will be awarded for your completion of the assignments and contribution to the group. You will not receive full credit for these assignments if you are absent, so your attendance in class is critical.**

QUIZZES:

As listed in the “Schedule & Assignments” section of the syllabus, quizzes consisting of CPA exam questions will be administered throughout the semester. These multiple choice questions are compiled from actual previous CPA exams and are found at the end of each chapter. You may use whatever research means necessary (in addition to the text **and excluding the quizzes from current or past students**) to answer the Quiz questions. Quizzes will be completed at home and brought to class on the due date shown. Quizzes will be graded and discussed in class as part of that day’s lecture. **The two lowest quiz scores will be dropped from your final grade. (See Exceptions to Late Work Policies)**

GROUP PRESENTATIONS:

Group presentations are an effective means of keeping you sharp, giving you real-world application skills and preparing you to be successful in your career. **A group video project will be required with a rough draft of the script due two (2) weeks prior to final submission of the video and a final (complete) draft of the script due one (1) week prior to final submission of the video. The video itself will be due one day prior to the showing of the video in class.** The videos will be shown to introduce various topics of discussion throughout the semester. Group assignments will be made randomly. Additional instructions for the case and video will be provided by the instructor. **If you are unclear about the requirements of this assignment, please ask!** Only one copy of the script and video will need to be submitted for the group. All scripts must be presented in a professional type-written manner; format, organization, accuracy, and completeness are all considered during the grading process. **Late and hand-written scripts will suffer severe point penalties!** Video scores will consist of instructor, team, and self-evaluations.

EXAMS:

Four exams are scheduled during this semester. Each exam will consist of two parts: 1. a multiple choice and true or false portion to be completed on a scantron; and 2. a written portion consisting of written problems and simulation questions that must be completed in Word or Excel and turned in with the scantron. You will be required to provide your own scantron during testing. **All exams will be open book, open notes BUT individual effort.** Any form of cheating may result in a Failing grade for the course. If you will be unable to complete an exam during the scheduled time, please make arrangements to take the exam at an **earlier** date. **No Late Exams will be allowed!**



PARTICIPATION/PROFESSIONALISM/CLASS ATTENDANCE:

This is your education. Take ownership of your investment by contributing in a positive manner to class discussions and lectures. Participation shows the instructor your concern for the subject matter and will directly affect your overall grade in this class. Disruptive or disrespectful behavior will cause students to lose all participation points. If a student does not show respect, maturity and professionalism in the classroom environment, he or she will most likely struggle in a post-academic environment. In addition, students who are tardy, inattentive or experience excessive absences will not receive full credit in this area.

Problems and cases may be used from time to time to enhance learning in the classroom and provide real-world experience with various audit issues. Your participation in and completion of the problems and cases will affect the number of participation points awarded.

TEAM WORK RULES:

The primary purpose of encouraging teamwork on assignments is to develop and enhance research, writing, and presentation skills, while working in a small group environment. Teams may use any research source available, including the text or any other written or web resources to complete the assignments. This does not mean that copying homework from any source, including other students, is allowed. DO NOT allow another student to copy your work. **Copying homework or allowing another student to copy your homework is considered cheating and may result in receiving no credit for the assignment or a Failing grade for the course!**

EXCEPTIONS TO LATE WORK:

Each student is allowed two assignment/quiz extensions during the semester. The first assignment/quiz extension will be granted with no questions asked and only requires that the student complete and submit a “Request for Assignment Extension” form that can be found in Canvas. The second assignment/quiz extension is subject to approval by me and at least two of your peers who can substantiate the circumstances surrounding your request. A “Request for Assignment Extension” form is required to be submitted with a detailed explanation of the reasons for the request and the required peer approval signatures **prior to the due date of the assignment.** Any other late assignments or exams will be subject to strict point penalties.

GRADING:

Grading is not on a curve. Your grade will be based on the percentage of total points you earn. **There are NO grade improvement projects available in this class!**

Exams	40%	A	95.0 - 100%	C	73.0 - 76.9%
Quizzes	10%	A-	90.0 - 94.9%	C-	70.0 - 72.9%
Video Presentations	25%	B+	87.0 - 89.9%	D+	67.0 - 69.9%
Chapter Discussion Questions	20%	B	83.0 - 86.9%	D	63.0 - 66.9%
Participation/Professionalism, etc.	<u>5%</u>	B-	80.0 - 82.9%	D-	60.0 - 62.9%
Total	100%	C+	77.0 - 79.9%	F	below 60.0%

Note: All points are approximate and may change at the discretion of the instructor!

ACADEMIC INTREGRITY:

The Accounting profession is well known for a reputation of honesty, integrity, and high ethical standards. As a result, scholastic dishonesty will not be tolerated and will be prosecuted to the fullest extent. Students are expected to have read and understand the current issue of the student handbook (published by Student Services) regarding student responsibilities and rights, and the intellectual property policy, for information and procedures about what constitutes acceptable on-campus behavior (See DSU Policy Links listed below).



Udvar-Hazy School of Business
Accounting Department
225 South 700 East
St. George, UT 84770

DISABILITY STATEMENT:

If you suspect or are aware that you have a disability that may affect your success in the course you are strongly encouraged to contact the Disability Resource Center (DRC) (<http://dixie.edu/drcenter/>) located at the North Plaza Building. The disability will be evaluated and eligible students will receive assistance in obtaining reasonable accommodations. Phone # 435-652-7516

Dmail NOTICE:

You are required to frequently check your Dmail account. Important class and university information will be sent to your Dmail account, including DSU bills, financial aid/scholarship notices, notices of cancelled classes, reminders of important dates and deadlines, and other information critical to your success at DSU and in your courses. To access your Dmail account, visit go.dixie.edu/dmail. If you do not know your Dmail username or you have forgotten your PIN, visit go.dixie.edu/mydixie and follow the respective instructions.

DSU POLICY LINKS AND RESOURCES:

Click on this link - <http://www.dixie.edu/reg/syllabus/> - for comprehensive information on the Semester Dates, the Final Exam Schedule, University resources such as the library, Disability Resource Center, IT Student Help Desk, Online Writing Lab, Testing Center, Tutoring Center, and Writing Center. In addition, please review DSU policies and statements with regards to Academic Integrity, Disruptive Behavior and Absences related to university functions.



Mission

The mission of the Udvar-Hazy School of Business is to prepare students for successful employment, advanced learning and service to community. We are committed to providing an environment that embraces experiential learning, stimulates academic excellence and incorporates ethical considerations.

Goals

1. Provide students with accounting and core business knowledge and skills that enable attainment of advanced accounting degrees and success in a rapidly changing, competitive professional environment. (Core Theme One – A Culture of Learning)
2. Develop students' awareness of and analytical and decision-making skills regarding business ethical issues. (Core Theme Two – A Culture of Values)
3. Establish partnerships with the community and alumni to provide an education that responds to local and industry needs and affords valuable, applied learning opportunities and community engagement. (Core Theme Three – A Culture of Community)
4. Employ highly qualified faculty members who foster open, innovative, analytical, and student-focused learning environments. Support academically and professionally active faculty who model continuous improvement in their practice and service. (Core Theme One – A Culture of Learning)

Accounting Department - Student Learning Outcomes

Accounting professionals are looked upon as trusted business advisors and must develop and maintain high standards of professionalism, ethics, and technical competency. Irrespective of the interest area in which the individual works, be it accounting and bookkeeping, auditing, tax, or consultation, accountants are expected to be able to: **identify** relevant issues; **gather** information related to those issues; **compile and synthesize** that information into a format useful for its intended users; and **communicate or report** the results in an effective and reliable manner. Therefore, it is important that we as educators instill those competencies into our students. Upon completion of an accounting degree at Dixie State University, students will demonstrate the ability to:

1. **Identify:** identify accounting, tax, auditing and ethical issues in structured and unstructured fact-based situations.
2. **Gather:** perform research using the professional body of knowledge in the accounting discipline.
3. **Compile/Synthesize:** use a range of techniques to perform analysis, synthesize information and draw conclusions.
4. **Communicate/Report:** communicate effectively in quantitative and qualitative terms through writing and speaking.

Auditing - 27316 - ACCT 4100-02
Schedule & Assignments *
Spring 2015

Subject to change!

Hazy 219 / 10:30-11:45 T,R

Last Revised: Jan. 6, 2014

Date	Discussion Topic in Class	Reading Schedule	Quizzes	Assignment Schedule
January				
Tues. 13	Intro to Auditing 4100			
Thurs. 15	Group Meeting			
Tues. 20	Group Meeting			
Thurs. 22	What is Auditing?	Chapter 1		
Tues. 27	The CPA	Chapter 1	Quiz 1	Chapter 1 Discussion Questions
Thurs. 29	The CPA Profession	Chapter 2		
February				
Tues. 3	Auditing Standards	Chapter 2	Quiz 2	Chapter 2 Discussion Questions
Thurs. 5	Audit Reports	Chapter 3	Quiz 3	
Tues. 10	Independence, Rules of Conduct	Chapter 4		
Thurs. 12	Professional Ethics	Chapter 4	Quiz 4	Chapter 4 Discussion Questions
Tues. 17	Audit Responsibilities	Chapter 6		Exam #1 - Chapters 1, 2, 3 & 4 Due
Thurs. 19	Management Assertions & Audit Objectives	Chapter 6		Chapter 6 Discussion Questions
Tues. 24	Management Assertions & Audit Objectives	Chapter 6	Quiz 5	
Thurs. 26	Audit Evidence & Documentation	Chapter 7		
March				
Tues. 3	Audit Evidence & Documentation	Chapter 7		Chapter 7 Discussion Questions
Thurs. 5	Audit Evidence & Documentation	Chapter 7	Quiz 6	
Tues. 10	Spring Break			
Thurs. 12	Spring Break			
Tues. 17	Analytical Procedures	Chapter 8		
Thurs. 19	Analytical Procedures & Audit Planning	Chapter 8	Quiz 7	Chapter 8 Discussion Questions
Tues. 24	Materiality	Chapter 9		Exam #2 - Chapters 6, 7, & 8 Due
Thurs. 26	Risk & Risk Assessments	Chapter 9		Chapter 9 Discussion Questions
Tues. 31	Risk & Risk Assessments	Chapter 9	Quiz 8	
April				
Thurs. 2	Internal Control	Chapter 10		
Tues. 7	Control Risk	Chapter 10	Quiz 9	Chapter 10 Discussion Questions
Thurs. 9	Fraud Auditing	Chapter 11		
Tues. 14	Fraud Auditing	Chapter 11		Chapter 11 Discussion Questions
Thurs. 16	Fraud Auditing	Chapter 11	Quiz 10	
Tues. 21	Audit Plan and Audit Program	Chapter 13		Chapter 13 Discussion Questions
Thurs. 23	Completing the Audit	Chapter 24	Quiz 11	Exam #3 - Chapters 9, 10, & 11 Due
Tues. 28	Other Assurance Services	Chapter 25	Quiz 12	
Thurs. 30	Reading Day - No Class			
May				
Tues. 5	Exam #4 - Chapters Chapters 13, 24 & 25 Due - 9:30 am to 11:30 am			

* Note Schedule and Assignments are subject to change at the discretion of the instructor. The schedule may be changed if deemed necessary to better facilitate achievement of the course objectives.

Important Dates to Remember

Jan 12	Classwork Starts	Mar 2	Mid-Term Grades Due
Jan 16	Last Day to Add Without Signature	Mar 6	Last Day to Drop Individual Class
Jan 19	Martin Luther King Jr. Day	Mar 9-13	Spring Break
Jan 22	Drop/Audit Fee Begins (\$10 per class)	Apr 10	Last Day for Complete Withdrawal
Jan 27	\$50 Late Registration/Payment Fee	Apr 29	Classwork Ends
Feb 2	Last Day for Refund	Apr 30	Reading Day
Feb 2	Last Day to drop without receiving a "W"	May 1	Final Exams
Feb 4	Courses dropped for non-payment	May 4-7	Final Exams
Feb 6	Last Day to Add/Audit	May 8	Commencement
Feb 16	President's Day	May 11	Final Grades Posted